



Frontline Africa Advisory Op-Ed Competition Terms and Conditions

These terms and conditions apply to all competitions featured in any publications and online services that are organised by Frontline Africa Advisory (“FAA”) (or a third party on FAA’s behalf). By entering this competition, entrants accept these terms and conditions together with any specific instructions and terms for this competition which may be will be communicated in any electronic messages, or on the website (“competition information”). The competition information will be made available on our website including the competition terms and conditions and any competition information. The competition shall run from the 9th of November 2020 and will end on the 10th of December 2020. Registration and First entries will have until the 9th of November, thereafter, no entries received after 09th of November 2020 at 16:59:59PM will be considered.

Frontline Africa Advisory may cancel or amend any competition, competition information, or these terms and conditions without prior notice. Any changes will be posted either within the competition information or these terms and conditions.

Competition Entry

The competition is open only to South African graduates between the ages of 18 and 25. Frontline Africa Advisory may ask competition contestants for proof of age and if a competition winner is unable to prove their identification (*i.e. prove that they are of the designated age*). Entrants under the age of 18 will automatically be disqualified from entering the competition. FAA employees and members of their immediate families (including partner or household member) are automatically disqualified from entering the competition.

- 1) The opening and closing dates and times for entries are as indicated in the competition information. Any entries received before the opening and after the closing of the competition will be invalid and will not be entered into the competition.
- 2) By entering the competition entrants warrant that all information submitted by them is true, current, and complete.



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- 3) Entrants also warrant that they are the copyright owners of any copyright works submitted, e.g. photographs and drawings, and FAA's use of such works (which you will permit) will not infringe the rights of any third party.
- 4) All submitted articles will be checked for plagiarism.
- 5) Entry to the competition may only be made through the applicable method(s) indicated in the competition information.
- 6) Where specified in the competition, information as an available method of entry to the competition, web entrants are required to follow the instructions on the website as indicated in the competition information. Entrants will receive a message confirming entry to the competition. Web entrants may be required to supply their name, and/or email address and/or a contact telephone number and/or any other details.
- 7) Entrants must read and understand the terms and conditions relating to the competition.
- 8) Where specified as an available method of entry to the competition, entrants may enter the competition by sending an e-mail with the information indicated in the competition information and at the email address indicated. There is no charge for email entries.
- 9) In the event of any fault, mistake, misunderstanding or dispute concerning the correctness or acceptability of the article, network or phone system, the decision of Frontline Africa Advisory shall be final, and will not be considered for the competition.
- 10) Any entries which are incomplete, incorrect, incomprehensible, or not received by Frontline Africa Advisory will be invalid.
- 11) Frontline Africa Advisory will not be liable to reimburse expenses incurred in making an entry in any competition.

Prizes

- 1) The prize is as specified in the competition information.
 - a. The winner will receive a non-renewable internship for three (3) months (use of own laptop) at FAA offices with stipend. Winning the competition does not guarantee permanent employment from FAA.
 - b.



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- c. The first runner up wins a cash prize of R2,500 and will also be profiled on FAA's website.
 - d. The second runner up will win a cash prize of R1000.
- 2) The process for determining the winner of the prize is as indicated in the competition information.
- 3) Frontline Africa Advisory will notify the winner within 5 days after the closing date, or as otherwise indicated in the competition information. He/she will be contacted via the phone number, SMS text, or email address provided when entering the competition. The winner will have a specified fixed time period in which to claim his or her prize. If the winner fails to respond within the fixed time period as specified and/or provide an address for delivery of the prize, this may result in forfeiture of the prize.
- 4) Any entrant who enters or attempts to enter the Competition in a manner, which in FAA's determination is conflicting to these terms and conditions or by its nature is unfair to other entrants, may be removed from the competition at Frontline Africa Advisory.
- 5) Frontline Africa Advisory reserves the right to modify, cancel, terminate or suspend the competition in whole or in part, at its sole discretion, if it believes the competition is not capable of being conducted as specified in these terms and conditions or in the event of a virus, computer bug or unauthorized human intervention or any other cause that is beyond the reasonable control of Frontline Africa Advisory that could corrupt or affect the administration, security, impartiality, or normal course of the competition.
- 6) Frontline Africa Advisory reserves the right to withhold delivery of the prize until such proof of eligibility and identity has been confirmed or if such proof is not produced on request or to disqualify the entrant from the competition.
- 7) Frontline Africa Advisory shall try to deliver the prize to the winner within 28 days from the date of the draw, unless otherwise specified to the winner. Delivery restrictions may apply. No cash equivalent (where applicable) or alternative prize will be given, and the prize is non-transferable and non-exchangeable. However, Frontline Africa Advisory reserves the right to change the prize due to circumstances beyond its control or to offer an alternative of similar value.



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- 8) In relation to all competitions, the first name and surname of the winner may be published by Frontline Africa Advisory and entrants grant to Frontline Africa Advisory a non-exclusive licence to use and publish their entry in any media for the purpose of announcing the winner.

Data Protection and Publicity

- 1) Frontline Africa Advisory may exercise its discretion to use the winner's (and if applicable) name, and image and their comments relating to the prize and competition experience for future promotional, marketing and publicity purposes in any media without notice or without any fee being paid.
- 2) Information and data ("personal data") which is provided by entrants when they enter will be held and used by Frontline Africa Advisory to manage the competition. Frontline Africa Advisory may use the withheld identity for future purposes such as refunds or communications relating to the competition e.g. to notify a winner.
- 3) By submitting their personal details, the entrant agrees to Frontline Africa Advisory processing those details in agreement with the purposes made known the entrant at the time of collection and in accordance with FAA's privacy policy. Any entrant who is entering the competition via e-mail may opt out of receiving any marketing communications from Frontline Africa Advisory by unsubscribing as specified at the end of the e-mail.

Liability

- 1) Frontline Africa Advisory cannot accept any responsibility for any damage, loss, injury or disappointment suffered by any entrant entering the competition. Frontline Africa Advisory is not responsible for any problems or technical malfunction of any telephone network or lines, computer on-line systems, servers, or providers, computer equipment, software failure of any email or entry to be received on account of technical problems.



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- 2) Internet, telephone lines or at any web site including any damage to entrant's or any other person's computer or mobile telephone related to or resulting from participation or downloading any materials in the competition.
- 3) Frontline Africa Advisory cannot promise that the services relating to the competition will be free from errors or omissions nor that they will be available uninterrupted and in a fully operating condition. Frontline Africa Advisory will not be liable if all or any part of the service relating to the competition is discontinued, modified or changed in any way.

Standard terms

- 1) If any entrant does not or is unable to meet these terms and conditions or the competition information, Frontline Africa Advisory is entitled to disqualify the entrant, without any further liability to such entrant. In these circumstances, any prize(s) won by the entrant may be forfeited and Frontline Africa Advisory reserves the right to reclaim any prize(s) already distributed to the entrant. Any entrant must comply with any directions given to him or her by Frontline Africa Advisory.

FAA Competition Adjudication Process

Shortlisting process

Entries shall be coordinated by the FAA Office Manager, quality-assured and forwarded to the Adjudicators.

Adjudication process

The process of adjudication will be conducted in three main stages.

The first stage is sorting and quality checking. The Office Manager will sort the entries and quality-check them. The entries will be validated, and checked to ensure that there is adherence to requirements as stipulated in the call for entries such as full names, proof of nationality, signatures. Non-compliance to the requirements will lead to the entry being disqualified.



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The second stage is assessment. Adjudicators will assess and shortlist five top scoring entries. Only entries scoring 80% and above will be shortlisted for the final round. The assessment, against the given topic, will be done in accordance with the following criteria:

- a. Spelling, grammar, punctuation, etc
- b. Cogency – clearly articulated argument
- c. Command of the English language
- d. Demonstrable understanding of SA public policy and socio-political environment
- e. Conciseness
- f. Referencing
- g. Elegance

The number of Adjudicators, comprising FAA managers and two drawn externally, will be an odd number to allow for tie breaking.

The fourth stage is the Adjudicators' report and recommendations to FAA Management who will either ratify/ approve the recommendations or send them back to the Adjudicators for review.

The final stage will be the awarding of the Prizes to the winner and the first runner up.

The promoter of the competition is **FRONTLINE AFRICA ADVISORY, 2 Bauhinia Street, Cambridge Office Park, Highveld Techno Park, 0157.**

These terms and conditions were last updated on 23 October 2020.